TEQIP III
National Institute of Technology Durgapur
Application Form for Staff Training under TEQIP-III
(Attending training programmes/workshop/courses in India)

Name of the Applicant:

Designation: Department/Section:

Email Id (if any):   Mobile No.:

Name of the programme:

Place of the programme:

Duration of the programme:

Registration Fee for the programme:

Total fund sought (detailed budget to be enclosed):

Training programme/workshop/courses already attended under TEQIP III & fund received:

Declaration by the applicant
1. I shall submit the TA bill with necessary documents within 7 days from my date of return to station.
2. I shall submit the certificate for participation in the programme along with the TA bill.
3. I shall refund the excess advance drawn for the purpose, if any, within 15 days from the date of adjustment of bills by the Accounts section.
4. I certify that all information provided above by me is correct.

Date: Signature of the Applicant

Mandatory Enclosures
1. Information Brochure indicating the registration fee etc.
2. Detail budget

Forwarded

Signature of the Head of the Department/Section

Checked the Fund Position ☐

Office of TEQIP III

Recommended / Not Recommended   Fund sanctioned: Rs

Nodal Officer (Academic), TEQIP-III   **Nodal Officer (Finance), TEQIP-III**

Registrar

Coordinator, TEQIP-III/Chairman (CEC)

Director